



**Prepared by:** Angela Frome

**Adopted on:** May 13<sup>th</sup> 2024

**Board Officers:** Patty Nelson, President; Al Ellis, Vice President; Patti Koehler, Secretary; Karla Lenox, Treasurer; Tim Gillespie, Immediate Past President. **At-Large Board Members:** Aaron Breakstone, Angela Frome, Gary Hancock, Jonathan Hays, Rob Lee, Colin O'Neill, John Sandie, Susan Trabucco.

**Welcome & Introductions:** Patty Nelson, BWNA President

**Attendees:**

**Board Members:** Patty Nelson, Karla Lenox, Angela Frome, Gary Hancock, Al Ellis, Rob Lee, Colin O'Neil, Aaron Breakstone, Susan Trabucco, Patti Koehler

**Excused:** John Sandie, Tim Gillespie

**Guest:** Jim Karlock

**Meeting and Association Governance**

**Adoption of Meeting Agenda:** Susan moved, Rob seconded adoption of meeting agenda, passed unanimously.

**Approval of Previous Meeting Minutes:** Rob moved, Colin seconded approval of previous meeting minutes, passed unanimously.

**Treasurers Report:** end of March 2024

Cash in checking account: \$ 26,367.42

Cash in Venmo account: \$ 447.38

Additional discussion: Bills outstanding: No bills to pay and no outstanding balances. Karla would like budget amounts for all proposed events by May 1<sup>st</sup>, 2024

Angela Frome proposed a line-item budget to allow newsletter, new neighbors pack, for each department area to have a yearly budget to use at their discretion. Will be submitted to Karla by May 1<sup>st</sup>.

## Meeting Discussion:

**Bylaws: Draft-** Bylaws and revisions were given and edits were approved, and bylaws adopted Motion to adopt by Al Ellis and Seconded by Gary Hancock and unanimously approved.

## Changes

1. Meeting bylaws went out and naming was changed to District Coalition
2. Page 4 article 5 board of directors make change to read. Delete until a successor is elected or appointed.
3. Page 3 section 3-line line C under vacancies remove clause; and until his or her successor is elected or appointed.

## Board Elections April- Annual April Meeting –

Patty Nelson will step down and become immediate past president.

Tim Gillespie- will stay on the board, apply for another position.

"Positions up for election are even number positions, #2, #4, #6, #8, #10 per the by-laws on even years plus two vacant positions #3 and #9. Existing board members in filled position have indicated their interest to remain."

"Tim Root expressed interest in joining the BWNA board but is unable to be at meeting. It was confirmed that he can still run without being present. Patty Nelson nominated him, and he accepted. Patty will include as a candidate."

Michael Colin has withdrawn.

David Knowles Position #9 Nominated by Patty Nelson unanimously voted.

Tim Root Position #3 Patti Koehler nominated, and all Unanimously voted.

Al Ellis is a candidate for president for 2 years. Patti Nelson nominated Al and unanimously voted.

Karla Lenox will continue as Treasurer and unanimously voted.

Positon #2 Jon Hayes Unanimously, Aaron Breakstone #4, Angela Frome #6, Rob Lee Position 8, Colin O'Neill #10 all unanimously voted.

VP position- Asking All Ellis

## Community Events:

1. Community Clean up event was a huge success! 20 plus attendees. Planning June & September

## **2. Garden and Art Show**

1. Will proceed ahead with plans for event waiting for final clarification from CNN/ NECN about insurance.
2. Work out marketing and timelines.

## **3: Fremont Street Art Project Proposal – Phase II July 19<sup>th</sup>**

### **Overview:** (Presented by Chair John Sandie for the Events Committee)

Utilize the four spaces within boundaries of “soft bump outs” installed by Portland Bureau of Transportation (PBOT) at the marked crosswalk near Fremont and 47<sup>th</sup> (Amalfi’s) for the purpose of installing community artwork. This project would be further supporting neighborhood beautification goals as demonstrated by artwork painted during July of 2023.

### **Background:**

Early conceptual discussions of utilizing soft bump-outs for street art began in early 2023 and culminated with paintings at crosswalks at Fremont and 44<sup>th</sup> and 46<sup>th</sup> streets (phase I).

Experience gained during phase I will aid in planning and completion of phase II activity.

PBOT has been contacted to either extend or re-open the Street Art Permit that was approved last year; we will need to submit final artwork for approval ~ 1 month before the event as we did last year.

### **Event Details and Key milestones:**

Once the proposal is approved by BWNA Board, submit it to CNN to get proper insurance coverage through their carrier.

The event date is tentatively targeted for July 19<sup>th</sup> and 20<sup>th</sup> (Friday/Sat), with the weather delay pushing it to the next weekend. These dates will be confirmed with BBA reps for any potential conflicts in their calendar.

Finalize artwork designs and submit for PBOT approval one month before event planned timing.

Art plans: see diagram for reference.

For one ~12 ft space I'm again working with Beaumont Middle School art classes to get a couple student submissions as we did last year.

We have plans to use the ~29 ft long space to depict an abstract river background with images of swimming salmon. Community members (targeting youth) can submit their unique paintings of salmon and we will recreate their work with salmon images within the space. (Use May/June newsletter to promote submissions.)

For the other ~12ft long space, we are still garnering additional ideas from the community.

For the small (quarter quadrant of 4' - 6" circle) space we were thinking of having kids use 3 -4 prime colors and put their handprints in the area to cover the white prime paint - the day of event - so would not have prior print for PBOT approval -- just a conceptual idea meeting all the graphic requirements. (again, highlight in May/June article)

Promote event with posters displayed in Fremont businesses two weeks in advance of event, in addition to within May/June newsletter edition (maybe small reminder in July/Aug edition). In addition, a NextDoor post could be done to alert residents in abutting neighborhoods of the event within two weeks of painting. We will mimic last year's signs to be displayed at crosswalk at time of event to communicate to public what is occurring.

The Friday of the event weekend would entail cleaning and prime painting areas; and doing the required layout work to set the stage for finishing painting on Saturday. I would expect both days to begin at 9:00 am and go on until the tasks are completed. (Note: Sunday could act as an extension of work period; but target would be to complete on Saturday.)

We need to enlist local businesses to support the event by providing volunteers with access to bathrooms and water source to aid in cleaning painting tools.

Anticipating that PBOT will reconfirm that there will be no special traffic safety plan nor traffic signs required for the event, since all painting activity will be performed within the boundaries of installed reflective "candlesticks" and will be totally within the parking lane. As last year, we will add some orange cones at locations as an additional visual alert to traffic that some unique activity is occurring at crosswalks. Would like to again request that BWNA invest in safety vest inventory to be used by volunteers in events such as this.

## **Event Volunteer support requirements:**

Overall coordinator (1 volunteer)

Communications/media -- make posters and distribute to businesses, get day of event signage made and have enlargements made of artwork images to aid in layout work. (1-2 volunteers)

Friday – set up materials storage (vehicle) close to site, clean and prime paint areas and perform layout work (4 volunteers) est 4-5 hours.

Saturday – set up storage area, finish paint artwork (7 volunteers, 2 at each large space, 1 at small, hand paint area) est 6 hours.

(Hoping we can get BMS students involved, but can't guarantee)

**Cost Summary:**

Printing of posters/signs and artwork images for layout grid up-sizing aid	\$85
Painting supplies-	
PBOT approved paint (10 quarts @ \$15 ea.) (Note: we have a few colors left over from last year)	\$150
Clear coat no-skid finish	\$225
Primer	\$40
Non-skid additive	\$30
Mixing cans	\$50
Brushes	\$60
Rollers/pans/liners/tape	\$70
Food /beverages for volunteers both days	\$50
Safety cones/ 5-gallon wash buckets (donated from neighbors)	no cost.
Plus misc.	\$60
	<hr/>
<b>Total:</b>	<b>\$820</b>

(Note would request Board authorized up to \$1000)

Conditional BWNA can secure event insurance from our new neighborhood group as Beaumont Wilshire will be part of Northeast Coalition of Neighbors

**4: Neighborhood Bike Rally June 22<sup>nd</sup>:** (Presented by Chair John Sandie for Events Committee)

**Overview**

Encourage groups/families to engage and teach safe bicycle\* travel around neighborhood, while having fun solving clues together and gathering to meet new neighbors.

(\* would also entertain walkers)

**Event Details**

Seek team entries consisting of family members or friend groups to compete in solving clues and gathering tokens at specific locations within Beaumont-Wilshire boundaries to verify successful solving of clues. Would suggest a min of 6 and max of 10 teams to manage event logistics. Timing would be after school is out, late June -- Saturday morning-- promoted in the May/June newsletter and email blast.

Anticipate having 8 -10 clues to solve to keep duration of rally at no more than 90 minutes. Would also design clues sequencing to minimize the need of crossing main arteries of Prescott, 42<sup>nd</sup> Ave and Fremont St.; but cannot totally avoid some crossings.

Each clue would guide the team to a specific location where they would seek a carton which contains unique tokens (marked poker chips) to collect. They would then open another clue envelope and continue to solve and collect tokens.

Once the team has collected all the tokens (or a predetermined time limit), they will return to the designated gathering spot (most likely in Wilshire Park) and enjoy some light refreshments, conversation with other teams and a simple award presentation. Fastest team to gather all the tokens wins, or if ties, random draw to determine winning team.

Would suggest a simple fun trophy and gift certificate to the winning team.

**Volunteer Requirements:**

Event Coordinator 1

Event assistant 1 help with setting up team clue packages prior to event and be available day of event for couple hours to aid in placing token caches, setting up refreshments and assisting in awards.

**Cost Summary:**

Printing and assembly of team packets	\$30
Purchase tokens (poker chips)	\$25

Trophy and gift cert	\$70
Participant slap on LED safety band ~ \$3 ea	\$120
Light refreshment (donuts, rolls, water)	\$100
	_____
Total:	\$345

Board approves up to **\$400**

Board approved – Angela moved; Patty seconded approval of budget for Bike Rally passed unanimously.

## 5. **Movie in the Park: July 25<sup>th</sup>**

Little Mermaid is the approved movie.

The committee is working on pre movie events. **(music, kid’s activities, desserts, and movie treats)**

Budgets being worked on by entertainment committee.

Event kit for BWNA (Patty and Angela F made notes from prior year) branded tablecloth, presentation board, prize spinning wheel, canopy, and banners)

### **Transportation Update: Colin O’Neill**

1. Collin contacted Rick Graves and they communicate with PBOT to discuss the plans. Driving instructor with Fire Marshall organization to get more details on PBOTs planning and traffic calming.
2. Requested information on lighting survey that was done. This was due to pedestrian crossing safety.
3. Jim Karlock- asking the question how many people have been saved or impacted negatively by speed bumps. Colin will ask the question.

## **Land use- Tim Root**

No report

## **Crime Prevention Safety**

1. There has been some movement on addressing automobile theft.

## **Neighborhood Coalition Update-**

Patty met with coalition of neighbors on April 3<sup>rd</sup> and neighbors were pulled together.

1. BWNA has Patty Nelson as representative for our neighborhood assn.
2. NECN will be providing Insurance for neighborhoods, city is meeting and setting budget in May, and we may hear in June.
3. BWNA bank accounts are currently set up under CNN with Ronda BWNA will work with guidance under their own EIN number. More information to come.
4. BWNA files tax forms CT12 (We have a number) & also file with a State Corporation Division (We have a number) CNN currently files a 990 and more information to come.
5. BWNA is not a 501(c)3 non-profit therefore we do not file with the IRS. CNN currently serves as a fiscal sponsor for the purpose of collecting donations requiring tax credit. NECN will become BWNA 501(c)3 sponsor.
6. BWNA will need to do business not depending on the communications grant.
7. Big push is to schedule regular meetings with the groups.

## **New Neighbors Packs**

Al is asking the board for a budget of \$100 for larger envelopes and stickers for welcome pack. Angela made a motion and Rob seconded.

## **Future Agenda Item.**

1. Katie with Alameda Foundation coming to discuss proposal.
2. Discuss space for regular meetings.
3. Wifi and accessibility is needed for a space

**Meeting Adjourned: 8:30**



**Next Board Meeting:** May 13<sup>th</sup>, 2024, 7:00pm-8:30pm