

2024-03-11BWNA General



Prepared by: Angela Frome

Adopted on: Approved during April 8th Meeting

Board Officers: Patty Nelson, President; Al Ellis, Vice President; Patti Koehler, Secretary; Karla Lenox, Treasurer; Tim Gillespie, Immediate Past President. **At-Large Board Members:** Aaron Breakstone, Angela Frome, Gary Hancock, Jonathan Hays, Rob Lee, Colin O'Neill, John Sandie, Susan Trabucco.

Welcome & Introductions: Patty Nelson, BWNA President

Attendees:

Board Members: Patty Nelson, Karla Lenox, Tim Gillespie, Angela Frome, Gary Hancock, Al Ellis, Rob Lee, Colin O'Neill, John Sandie, Aaron Breakstone

Excused: Jon Hayes, Patti Koehler, Susan Trabucco

Guest: None

Meeting and Association Governance

Adoption of Meeting Agenda: Al moved, Gary seconded adoption of meeting agenda, passed unanimously.

Approval of Previous Meeting Minutes: Angela moved, Tim seconded approval of previous meeting minutes, passed unanimously.

Treasurers Report: end of February 2024

Cash in checking account: \$ 26,808.07

Cash in Venmo account: \$ 715.30

Additional discussion: Bills outstanding: Newsletter bill to be paid, Angela for graffiti supplies reimbursement, two advertisers dropped out for May- June newsletter add, we have a waitlist so won't have a loss of revenue. Newsletter covers its own costs. (printing, software, all the things needed to produce) and provides a little extra.

Meeting Discussion:

Bylaws: Draft-

The team met for a final Cleanup and language clarification of bylaws completed. A unanimous vote to keep elections in April. (bylaws updated and completed at April's board meeting)

Changes

1. Notice to the public and people of interest; dropping sentence 3rd sentence Notice to the public of special board meeting to the public & people of interest on agenda topics must be given 7 days in advance.
2. Article 8, section 1 standing committees The board shall establish standing committees as deemed appropriate, establish a general purpose statement for each committee, and designate and direct a committee chair.
3. Next step to post it before our next meeting with a summary and will adopt changes at our April meeting.

Board Elections April- Annual April Meeting -

Patty Nelson will step down and become immediate past president.

Tim Gillespie- will stay on the board, apply for another position.

"Positions up for election are even number positions, #2, #4, #6, #8, #10 per the by-laws on even years plus two vacant positions #3 and #9. Existing board members in filled position have indicated their interest to remain."

"Tim Root expressed interest in joining the BWNA board but is unable to be at meeting. It was confirmed that he can still run without being present. Patty Nelson nominated him and he accepted. Patty will include as a candidate"

Community Events:

1. Community and Graffiti Clean-Up.

Date: March 15, 2024

Angela Frome lead: BWNA will work with neighbors and partners on graffiti and garbage and cleaning, holding our 1st event.

Emphasize our community connections are strong and there is goodwill among our partners and neighbors that can be useful. BWBA shared information, Foot Traffic allowed us to use the Courtyard and Pip's Donuts donated.

Goals include: 3 events next year, acquire adequate supplies, build relationships with City of Portland, CNN and BWNA,

- a. Adopt One Block to donate supplies- Have not received materials to date
- b. CNN loaned clean up supplies.
- c. City of Portland Graffiti Dept

-John Steup, City of Portland will join the event March 15, 2024 and bring graffiti kits and supplies.

To report graffiti: Call 311 or go to www.portland.gov/311/graffiti-report

If you do not qualify for City assistance, business to hire are found at:

www.portland.gov/graffiti-removal-service

2: Fremont Street Art Project Proposal – Phase II July 19th

Overview:

Utilize the four spaces within boundaries of “soft bump outs” installed by Portland Bureau of Transportation (PBOT) at the marked crosswalk near Fremont and 47th (Amalfi’s) for the purpose of installing community artwork. This project would be further supporting neighborhood beautification goals as demonstrated by artwork painted during July of 2023.

Background:

Early conceptual discussions of utilizing soft pump-outs for street art began in early 2023 and culminated with paintings at crosswalks at Fremont and 44th and 46th streets (phase I).

Experience gained during phase I will aid in planning and completion of phase II activity.

PBOT has been contacted to either extend or re-open the Street Art Permit that was approved last year; we will need to submit final artwork for approval ~ 1 month before the event as we did last year.

Event Details and Key milestones:

Once the proposal is approved by BWNA Board, submit it to CNN to get proper insurance coverage through their carrier.

The event date is tentatively targeted for July 19th and 20th (Friday/Sat), with the weather delay pushing it to the next weekend. These dates will be confirmed with BBA reps for any potential conflicts in their calendar.

Finalize artwork designs and submit for PBOT approval one month before event planned timing.

Art plans: see diagram for reference.

For one ~12 ft space I'm again working with Beaumont Middle School art classes to get a couple student submissions as we did last year.

We have plans to use the ~29 ft long space to depict an abstract river background with images of swimming salmon. Community members (targeting youth) can submit their unique paintings of salmon

and we will recreate their work with salmon images within the space. (Use May/June newsletter to promote submissions.)

For the other ~12ft long space, we are still garnering additional ideas from the community.

For the small (quarter quadrant of 4' - 6" circle) space we were thinking of having kids use 3 -4 prime colors and put their handprints in the area to cover the white prime paint - the day of event - so would not have prior print for PBOT approval -- just a conceptual idea meeting all the graphic requirements. (again, highlight in May/June article)

Promote event with posters displayed in Fremont businesses two weeks in advance of event, in addition to within May/June newsletter edition (maybe small reminder in July/Aug edition). In addition, a NextDoor post could be done to alert residents in abutting neighborhoods of the event within two weeks of painting. We will mimic last year's signs to be displayed at crosswalk at time of event to communicate to public what is occurring.

The Friday of the event weekend would entail cleaning and prime painting areas; and doing the required layout work to set the stage for finishing painting on Saturday. I would expect both days to begin at 9:00 am and go on until the tasks are completed. (Note: Sunday could act as an extension of work period; but target would be to complete on Saturday.)

We need to enlist local businesses to support the event by providing volunteers with access to bathrooms and water source to aid in cleaning painting tools.

Anticipating that PBOT will reconfirm that there will be no special traffic safety plan nor traffic signs required for the event, since all painting activity will be performed within the boundaries of installed reflective "candlesticks" and will be totally within the parking lane. As last year, we will add some orange cones at locations as an additional visual alert to traffic that some unique activity is occurring at crosswalks. Would like to again request that BWNA invest in safety vest inventory to be used by volunteers in events such as this.

Event Volunteer support requirements:

Overall coordinator (1 volunteer)

Communications/media -- make posters and distribute to businesses, get day of event signage made and have enlargements made of artwork images to aid in layout work. (1-2 volunteers)

Friday – set up materials storage (vehicle) close to site, clean and prime paint areas and perform layout work (4 volunteers) est 4-5 hours.

Saturday – set up storage area, finish paint artwork (7 volunteers, 2 at each large space, 1 at small, hand paint area) est 6 hours.

(Hoping we can get BMS students involved, but can't guarantee)

Cost Summary:

Printing of posters/signs and artwork images for layout grid up-sizing aid	\$85
Painting supplies-	
PBOT approved paint (10 quarts @ \$15 ea.) (Note: we have a few colors left over from last year)	\$150
Clear coat no-skid finish	\$225
Primer	\$40
Non-skid additive	\$30
Mixing cans	\$50
Brushes	\$60
Rollers/pans/liners/tape	\$70
Food /beverages for volunteers both days	\$50
Safety cones/ 5-gallon wash buckets (donated from neighbors)	no cost.
Plus misc.	\$60
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Total:	\$820

(Note would request Board authorized up to \$1000)

Budget approved. Patty moved, Al seconded approval of previous meeting minutes, passed unanimously. Conditional BWNA can secure event insurance from our new neighborhood group as Beaumont Wilshire will be part of Northeast Coalition of Neighbors

3: Neighborhood Bike Rally June 22nd: John Sandie is the leader

Overview

Encourage groups/families to engage and teach safe bicycle* travel around neighborhood, while having fun solving clues together and gathering to meet new neighbors.

(* would also entertain walkers)

Event Details

Seek team entries consisting of family members or friend groups to compete in solving clues and gathering tokens at specific locations within Beaumont-Wilshire boundaries to verify successful solving of clues. Would suggest a min of 6 and max of 10 teams to manage event logistics. Timing would be after school is out, late June -- Saturday morning-- promoted in the May/June newsletter and email blast.

Anticipate having 8 -10 clues to solve to keep duration of rally at no more than 90 minutes. Would also design clues sequencing to minimize the need of crossing main arteries of Prescott, 42nd Ave and Fremont St.; but cannot totally avoid some crossings.

Each clue would guide the team to a specific location where they would seek a carton which contains unique tokens (marked poker chips) to collect. They would then open another clue envelope and continue to solve and collect tokens.

Once the team has collected all the tokens (or a predetermined time limit), they will return to the designated gathering spot (most likely in Wilshire Park) and enjoy some light refreshments, conversation with other teams and a simple award presentation. Fastest team to gather all the tokens wins, or if ties, random draw to determine winning team.

Would suggest a simple fun trophy and gift certificate to the winning team.

Volunteer Requirements:

Event Coordinator 1

Event assistant 1 help with setting up team clue packages prior to event and be available day of event for couple hours to aid in placing token caches, setting up refreshments and assisting in awards.

Cost Summary:

Printing and assembly of team packets	\$30
Purchase tokens (poker chips)	\$25
Trophy and gift cert	\$70
Participant slap on LED safety band ~ \$3 ea	\$120
Light refreshment (donuts, rolls, water)	\$100

Total:	\$345

Board approves up to \$400

Board approved – Angela moved; Patty seconded approval of budget for Bike Rally passed unanimously.

4. Movie in the Park: July 25th

Little Mermaid is the approved movie.

The committee is working on pre movie events. **(music, kid’s activities, desserts, and movie treats)**

Budgets being worked on by entertainment committee.

Event kit for BWNA (Patty and Angela F made notes from prior year) branded tablecloth, presentation board, prize spinning wheel, canopy, and banners)

Proposed Event:

John Sandie proposed a neighborhood game night with Puddle Town game shop on Fremont, they already have an established event. (Board would like to table this conversation)

- a. The board is concerned we don’t have the capacity to add a new community event.
- b. Project/ event already exists and does not reach the larger community.

Transportation Update: Colin O’Neal

1. Board if there is a direct action for speedbumps proposal presented by Jim Karlock
2. Board members have been doing some background information and comfortable with PBOT feedback and review and felt it was in collaboration with emergency response. Fire and rescue have their own representative and are involved.
3. Proposed that BWNA reach out to PBOT and Portland Fire and Rescue to provide the opportunity for a forum about their view on speedbumps so the community that are interested can directly ask questions. The more information we can bring into the meeting would be helpful.
4. There is most concerns about viability and crossing on Fremont. Colin and Board felt it be worth looking into looking at what other neighborhoods have done and can we get additional streetlights. Aaron moved that we explore, and Patty seconded board unanimously agreed to explore the potential. Would be a great topic to look at pedestrian safety along Fremont.

Land use- Tim Root

No report

Friends of Wilshire

1. Redoing the bench on the East side of the park.
2. Replace trees that were lost.
3. The planting meeting planned to replace 50 plants.

Crime Prevention Safety

No updates

Neighborhood Coalition Update-

July 1st transition to new Northeast Coalition of Neighbors begins.

1. BWNA previously voted Patty Nelson in as their NECN will be representative and champion.
2. Waiting for clarity around insurance and funding to support our communications.
3. BWNA will create a budget in May. NECN may not provide communication funds that have been received by CNN in the past. Budget will be created assuming no communication funds for the upcoming FY to be conservative.
4. BWNA bank accounts are currently set up under CNN with Ronda as an authorized signature. This was done as a best practice recommendation from CNN based on experience with another neighborhood losing both their authorized signers and not having access to their account. CNN recommends that NA update their accounts with their own EIN number. More information to come.
5. BWNA is not a 501(c)3 non-profit therefore we do not file with the IRS. CNN serves as a fiscal sponsor for the purpose of collecting donations requiring tax credit. NECN will become BWNA 501(c)3 sponsor.

New Neighbors Packs

8 new neighbors in the community- AI sending an email for volunteers to deliver

Meeting Adjourned: 8:42

Next Board Meeting: April 8th, 2024, 7:00pm-8:30pm