



## BWNA GENERAL MEETING MINUTES

Date & Time  
2/12/24 7PM

**Prepared by:** Patti Koehler

**Adopted on:** 03/11/24

**Board Officers:** Patty Nelson, President; Al Ellis, Vice President; Patti Koehler, Secretary; Karla Lenox, Treasurer; Tim Gillespie, Immediate Past President. **At-Large Board Members:** Aaron Breakstone, Angela Frome, Gary Hancock, Jonathan Hays, Rob Lee, Colin O'Neill, John Sandie, Susan Trabucco.

**Welcome & Introductions:** Patty Nelson, BWNA President

**Attendees:** Board Roll Call: Patti Koehler

**Board Members:** Patty Nelson, Al Ellis, Patti Koehler, Karla Lenox, Tim Gillespie, Aaron Breakstone, Angela Frome, Gary Hancock, Rob Lee, John Sandie, Susan Trabucco

Excused: Jonathon Hays

Absent: Colin O'Neill

**Neighbors:** Tim Root, Sol Houston, Ross Houston, Jim Karlock

### Meeting and Association Governance

**Adoption of Meeting Agenda:** Patti moved, Susan seconded, approved by unanimous vote

**Approval of Previous Meeting Minutes:** John moved, Gary seconded, approved by unanimous vote

**Treasurers Report:** As of January 31, 2024

Cash in checking account:	\$ \$23,241.06
Cash in Venmo account:	\$ \$1,242.07
Additional discussion:	No current outstanding bills

### Meeting Discussion

1. **Secretary for next meeting** to fill in for Patti at the March meeting: Angie volunteered.
2. **April General Membership Board Meeting:** Patty reminded us that the April meeting will be the Annual General Membership Meeting at which time the President and even numbered Board Members will be voted on. Patty intends to step down from her role as President though she wishes to continue in the Past President Board position (and wishes to work more on the transition with NECN and the city). She is looking for any volunteers to fill that position. Al will remain on as Vice President. Karla will continue as Treasurer unless anyone else wishes to take her position. The even numbered Board Members whose term expires and will be up for renewal include: #2 Jonathon, #4 Aaron, #6 Angela, #8 Rob and #10 Colin. There are also two vacancies, #3 Sam's and #9 Amy's past positions. Susan stated the Newsletter goes to press in a day and it currently does not have anything in it about the April elections so she will work on putting something in.
3. **Proposal to ask the City to stop putting speed bumps in our neighborhood and to remove**

**the ones that are there.** (Jim Karlock). Jim provided a handout to the board which included QR codes with links to articles and studies which support his proposal that more people are killed by delayed emergency vehicles due to speed bumps than are saved, particularly in residential areas.

Jim asked that the board review the links and his proposal will be voted on during the March meeting

#### 4. **Proposed revisions to bylaws:** (Patty, Tim and Al)

Working on content tonight with redlined proposals. The March meeting the Revised redlined document will be presented to the Board for approval and then to the General meeting in April for a final vote. Patty asked Rob to post the agenda as well as the bylaws for the April meeting. Al pointed out the revisions that were proposed and asked for proposals to delete, add or revise. Article 5 Section 1 revision changed election of Officers from April to May which would mean that an Officer would be elected from someone on the Board (who would have been at least one previous Board meeting). Following discussion of pro's and con's Al called for a show of hands, the Board agreed to keep with election of general board members AND officers in April and not to implement the proposed change. Article 5 Section 1 the words Executive Committee was eliminated as it was not used anywhere else in the document and Officers would be used to eliminate redundancy. Article 5 section 2C Eliminate "for posting to the BWNA website". Article 7 Neighborhood Coalition Representative. Eliminate BWNA is entitled to two votes and substitute with BWNA is entitled to votes. Article 7 section 1 add the following line. The chair or designee will be responsible for reporting back to the Board. Article 5 section 3C. Eliminate the words "or committee". Article 5 Section 2B eliminate the words "to complete all roles". Patty volunteered to update the changes for next months meeting. THANKS to the bylaws committee.

#### 5. **Proposed Policies & Procedures for BWNA Officers:** (Al)

NOT LOOKING FOR DECISIONS TONIGHT: More to come.

Procedures: Modified Roberts Rules of order approach, Al stated it was what we have been doing all along. Involves giving ground rules to begin with regarding speaking, making motions, amendments.

Responsibilities: Position descriptions for each Officer. Focuses on details on how to complete that role including ad-hoc committees.

Board Guidelines/Administrative Procedures. Board actions and agreements (letters of support, resolutions, transmittal letters for donations, good neighbor agreements), documentation management, template documents. Purpose statements from each committee, including the newsletter.

Al proposed a goal of having these tasks accomplished by years end.

### **Committee Updates**

**Central Northeast Neighbors:** Patty attended meeting of Northeast Neighborhood Coalition last week. Apparently, the Office of Civic Life has directed that there will be 4 coalition offices

down from 7 now, (four of which are non-profit), they are only going forward with the non-profit model effective July 1st. We will be in District 2. Still a lot of questions. Asked us to have a representative appointed and that's Patty's passion and she would like to be the liaison for this coalition to figure out what that new organization will look like. CNN will serve East County. Patti moved that Patty be our representative to the Neighborhood Coalition and represent our Board. Tim seconded and the motion was approved by unanimous vote.

**Graffiti and Clean-up proposal:** Angie presented her proposal for graffiti and cleanup events over the course of this year every three months. The first to occur March 15th 9:00am meet in front of Foot Traffic. The City has agreed to provide Graffiti kits as well as concrete cleaner and supplies. John will come at 8:30 in the morning to help us get started. BBA said they would be happy to share information about the event. She provided a flier as an example that could be used for marketing. Her budget of \$385 includes money for grabbers, safety vests, paint, paper towels, bags, refreshments. Angie would like to see if Just one Block would donate grabbers. Still not sure where the garbage that is picked up will go. Patti moved, Patty seconded and the Board unanimously approved Angies proposal. THANKS ANGIE!

**Events Committee:** John sent out two proposals that need to be approved no later than March. Bike Rally occurring sometime in June and the Fremont Street Art which will occur 7/19-20. Movie in the Park has been approved by the City for July 25th. Events committee are kicking around other events to link with it and will probably come back with other proposals. Garden and Art Show July 25th.

**Land Use:** Tim Root reports it has been pretty quiet. He presented the site plan for the cottage cluster

development that is just North of the new proposed Food Cart on Fremont.

**Newsletter:** Susan requests \$69.60 for purchase of an online AP (Associated Press) Style Guide Book so all members of the Newsletter Team have one place to go for current style guides. Tim moved, Patti seconded and the Board approved \$69.60 annually for the online guide. Susan would like a proposal for management of the newsletter be on the agenda for our next meeting. Patty requested it be on the agenda in May, Susan agreed.

**Meeting Adjourned:** 8:35 pm

**Next Board Meeting:** March 11th, 2024 Beaumont Middle School Library